



File No. BSNLCO-A/11(11)/8/2020-ESTAB

Dated: 26-Nov-2020

Office Memorandum

Sub: Grant of Authorization in ERP / SAP for issuing final Sanction of Ex-Gratia and Leave Encashment in respect of retirees of BSNL VRS-2019 from BSNL Corporate Office.

The undersigned is directed to inform that the following officers has been nominated for granting authorization in ERP / SAP for issuing final Sanction of Ex-Gratia and Leave Encashment (Revised Sanction, if required) in respect of retirees of BSNL VRS-2019 from BSNL Corporate Office :

<u>S.No.</u>	<u>Officer</u>	<u>Employees / Cadre for which Sanction to be issued</u>
(i)	AGM (Pers.I)	- Group A equivalent (Telecom & Finance)
(ii)	AGM(Pers. II)	- SDE(T), JAO & AO
(iii)	AGM(Estt.I)	- JTOs (T)
(iv)	AGM(CSS)	- CSS stream and all Non -Executives
(v)	AGM (BW)	- BW Wing
(vi)	AGM(EW)	- Electrical wing
(vii)	AGM(Arch.)	- Architecture Wing

2. Accordinigy, the above officers are requested to refer the ERP process document as circulated by this office on 28.10.2010 (available on BSNL Intranet) and coordinate with the ERP HCM Core Team for grant of authorisation in ERP / SAP.

  
26/11/2020

[Sanjeev Kumar]  
Asstt. General Manager (Estt.I)  
Tel. No. 23037477

To,

The Officers Concerned.

Copy to:

- (1) PGM(Pers.) / Sr. GM(Estt.) / PGM(BW) / PGM(EW) / PGM(Arch.), BSNL CO – For kind information.
- (2) PGM(ERP), ERP Centre, ALTTC, Ghaziabad – For necessary action please.